

**DOWNTOWN ORILLIA MANAGEMENT BOARD  
REGULAR BOARD MEETING  
MINUTES**

June 16, 2015

6:00PM

in the DMB Board Room

33 Mississaga St. W.

(Accessible entrance is located at the back entrance off Andrew Street)

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Present: Ron Spencer, Susan Willsey, Mary VanSinclair, Allan Francoz, Michael Knight,  
Dianne Cipolla, Al Wallace, Councillor Pat Hehn,

Also Present: Ralph Cipolla, Courtney Thompson, Lisa Thomson-Roop

**1. Open Session**

**2. Chair – Ron Spencer**

**3. Call to Order – 6:10 pm**

**4. Approval of Agenda**

**5. Disclosure of Interest**

**6. Deputations**

a. Ralph Cipolla – Downtown Streetscape Improvements

**7. Minutes**

May 19, 2015 - Approved

May 29, 2015 –Approved

**8. Closed Session**

There are no closed session items.

**9. Correspondence – Information Items**

a. Treasury Dept. – DMB Budget Report – April

b. Treasury Dept. – DMB Detailed Trial Balance – April

c. Committee of Adjustment – Notices of Decision

d. Roots North – Thank you for Support

e. Committee of Adjustment – Notice of Public Hearing

f. Clerk's Dept. – Semi Annual Façade Report Reminder – Policy  
*Receive as Information.*

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**10. Correspondence – Action Items**

- a. Andrea Woodrow – Senior Planner- 21 Matchedash Street Zoning Amendment

**Motion 1**

**Moved: Allan Francoz**

**Seconded: Susan Willsey**

**“THAT the Downtown Orillia Management Board support the zoning amendment application for 21 Matchedash Street South (File No D14-819) submitted by Oakleigh Holdings.”**

**Carried.**

*Direction: Write letter supporting the application noting the DMB is looking forward to the development and appreciates the design as it complements the core.*

- b. Orillia Canada Day Committee – Sponsorship Request  
*Receive as Information.*

- c. EDO – Downtown Free Parking Initiative Merchant Surveys  
*Defer to Special Meeting.*

*Al Wallace left at 7:00pm*

**11. Reports**

- a. Financial Report

**Motion 2**

**Moved: Allan Francoz**

**Seconded: Susan Willsey**

**“THAT the Downtown Orillia Management Board pay the financials dated June 16, 2015 in the amount of \$ 11651.28 as presented.”**

**Carried.**

- b. Events Committee  
Beatles will not have a beer garden/main stage as a cost saving method.  
*Receive as information.*

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- c. Classic Car Show – Concert & Beer Garden

**Motion 3**

**Moved: Allan Francoz**

**Seconded: Susan Willsey**

**“THAT the Downtown Orillia Management Board not host a Beer Garden and Concert in conjunction with the 2015 Classic Car Show.”**

**Carried.**

- d. Signage Deputation Committee  
*Receive as information.*

- e. 2016 Budget Preparation Committee

**Motion 4**

**Moved: Dianne Cipolla**

**Seconded: Susan Willsey**

**“THAT the Downtown Orillia Management Board appoint the following board members to the 2016 Budget Committee:**

**Michael Knight**

**Allan Francoz**

**Ron Spencer”**

**Carried.**

- f. Economic Development Committee  
*Receive as information.*

- g. Beautification, Maintenance and Seasonal Decor Committee  
*Receive as information.*

- h. Transit Advisory Committee  
*Representative gave notice that he is resigning from committee.*

- i. Farmers’ Market Management Committee  
*Receive as information.*

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j. Chamber of Commerce Update  
*Receive as information.*

k. Façade Improvement Grant Panel  
*Receive as information.*

**12. Deputation Motions**

*Send report to Beautification, Maintenance and Seasonal Decor Committee*

**13. Date of Next Meeting** – July 28, 2015

**14. Adjournment**